

Job Description

Job title	Academic Developer in Learning Technology
School / department	ExPERT Academy
Grade	6
Line manager	Associate Professor – Online Learning & Quality
Responsible for	n/a

Main purpose of the job

Lead, promote and support the development of online and blended learning approaches to contribute to the university's objective of securing an outstanding reputation for research-informed innovative teaching excellence.

Lead and design continuing professional development activities and resources to support colleagues understanding of the principles of online learning development and delivery.

Working with academic and other colleagues across the University to develop the use of technology in learning and teaching, assuring their understanding of how and when to use different technologies.

To have a detailed, in depth understanding of all the technologies used to support learning at UWL, updating this knowledge frequently and horizon scanning for new developments.

Key areas of responsibility

- Provide expert advice and guidance to colleagues on digital pedagogies and innovation in curriculum design and development, developing their skills and enhancing student engagement in learning
- Using an evidence based approach, work closely with academic colleagues in ExPERT Academy to develop effective digital pedagogies and disseminate this through a range of development activities for course teams and groups of colleagues.
- Contribute to the development of online and blended learning in collaboration with ExPERT Academy colleagues and academic teams, using your knowledge of current best practice in learning design.
- Champion the development of digital capabilities at UWL through identifying priorities, celebrating good practice and monitoring and reporting on the enhancement of online and blended learning across the University as requested by the Director of ExPERT Academy, or the Vice Chancellor's executive team.
- Develop strong relationships with academic and professional services colleagues to understand their developmental needs and to contribute to ExPERT Academy's strategic plan
- Contribute to the development of ExPERT Academy's national and international reputation through scholarship, networking and representation on relevant bodies.
- To work as part of the ExPERT Academy team to deliver its KPIs and key objectives as requested.
- Lead on the design and contribute to the delivery of online and blended courses developed and delivered by ExPERT Academy.
- Provide additional help to the 'support desk' when needed

- Lead and/or contribute to pedagogical research/scholarship specialising in the use of technology in teaching learning and assessment.
- Demonstrate a commitment to continuing professional development through gaining additional relevant qualifications, professional recognition and keeping up to date with development and technical knowledge.
- Contribute to relevant working, or task-and-finish, groups where expert knowledge of learning technologies and their use across the institution is required.
- Provide reports on activities, including an evaluation of their impact, and use this information to contribute to the ExPERT Academy strategy, action plan and risk register.

In addition to the above areas of responsibility the position maybe required to undertake any other reasonable duties relating to the broad scope of the position.

Dimensions / back ground information

UWL has ambitions to attain Gold in the TEF. As part of the wider ExPERT Academy team, the postholder will be proactive in designing and delivering support to course teams and groups of staff who need to develop their use of technology in teaching, learning, assessment and research. This is an extremely exciting opportunity to work with colleagues in a close working team and in an organisation with extremely high ambitions both for its staff and its students.

Person Specification

Criteria	Essential	Desirable
Qualifications and/or membership of professional bodies	A relevant degree (BA/BSc) or equivalent relevant experience of supporting the development of digital capabilities.	A postgraduate degree (MA/MSc or equivalent). Educational technology qualification e.g. CMALT. Fellowship of the HEA.
Knowledge and experience	<p>Extensive and current knowledge of the learning technologies used in Higher Education (including but not limited to Blackboard, Turnitin, Panopto, Poll Everywhere, Campus press).</p> <p>Considerable experience of running development activities for groups and teams of staff designed to develop their skills in the use of technology to support learning.</p> <p>Experience of the successful management and evaluation of learning technologies-based projects.</p> <p>Knowledge of the principles of online and blended learning design, equality, diversity and inclusivity (as it applies to learning technologies and their use) and of the development and repurposing of learning objects.</p> <p>Knowledge of how technology can be effectively integrated into classroom teaching.</p> <p>Experience of developing resources to support the development of staff digital capabilities.</p>	
Specific skills to the job	High proficiency with a range of relevant technologies used in support of learning ((including but not limited to Blackboard, Turnitin, Panopto, Poll Everywhere, Outlook, Word, Excel, referencing software, social media)	

	<p>Familiarity with the UK Professional Standards Framework for Academic Practice.</p> <p>Familiarity with the Quality Code</p> <p>Learning design skills</p> <p>Well-developed training/coaching skills particularly in relation to supporting the development of academic digital capabilities.</p>	
General skills	<p>Able to work effectively in a team.</p> <p>Emotionally intelligent particularly in relation to developing digital capabilities in others.</p> <p>Excellent networking and communication skills.</p> <p>Excellent academic writing skills.</p> <p>Excellent time and project management skills.</p>	
Other	<p>Commitment to continuing professional development.</p>	
Disclosure and Barring Scheme	<p>This post does not require a DBS check</p>	
<p>Essential Criteria are those, without which, a candidate would not be able to do the job. Applicants who have not clearly demonstrated in their application that they possess the essential requirements will normally be rejected at the shortlisting stage.</p> <p>Desirable Criteria are those that would be useful for the post holder to possess and will be considered when more than one applicant meets the essential requirements.</p>		